

**DEEP CREEK FRIENDS MEETING**  
**PASTOR JOB DESCRIPTION**

Overview

This is a full-time pastor position. The pastor reports to and is subject to the oversight of Ministry & Counsel. The pastor is primarily responsible for the spiritual well-being and growth of the whole church and its prospective members. Bi-vocational applicants are encouraged to apply.

Application Instructions

To apply for the pastor position at Deep Creek Friends Meeting, submit a résumé to:

Angie Brendle

[angiebre25@gmail.com](mailto:angiebre25@gmail.com)

(336) 244-8791

Applicants will receive an email indicating receipt of their application materials. Once materials have been reviewed, applicants should expect an email if they are eligible for an interview(s).

Compensation and Benefits

This is a salaried position. The salary range is \$50,000 to \$58,000. Salary will be determined commensurate with the applicant's qualifications. The pastor will be provided a 6% IRA contribution. Housing is available for the pastor near the meeting. The pastor will receive two weeks of paid vacation per year, which is nontransferable from year to year. The pastor will have opportunities each year to attend Christian conferences/retreats, which are to be paid for by Deep Creek Friends Meeting in accordance with the approved annual budget.

Minimum Qualifications

- Possess a personal relationship with Jesus Christ, having accepted Him as Lord and Savior
- A call to the pastorate and the desire for personal growth and development in that calling
- The ability to clearly articulate the Christian faith for the whole church and prospective members
- An understanding of the Friends Church of North Carolina (FCNC) Faith and Practice, or a willingness to learn
- The ability to establish and maintain an effective working relationship with other staff and Ministry & Counsel

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- Recorded, ordained, or equivalent, and if not, willingness to become recorded as a pastor
- A high school diploma or equivalent
- A valid driver's license in the State of North Carolina
- Pass a background check

Preferred Qualifications

- An educational background in ministry, including but not limited to, seminary courses
- Pastoral experience in the church setting

Basic Responsibilities

- Responsible for all Sunday morning worship services
- Responsible for all Wednesday Night Bible Studies
- Be present at church functions and outings to build and strengthen relationships with members of the congregation
- Be available by phone for contact and ministry needs
- Be available and willing to perform weddings and funeral services
- Participate in visitation of shut-ins, hospital patients, nursing home residents, and others in crisis situations
- Develop ministries that will provide care to a growing church family in times of need
- Provide spiritual direction through listening, prayer, and counsel to members who desire to give attention to their spiritual and personal lives
- Maintain confidentiality of members as they share personal burdens and concerns
- Support and build up existing church leadership through prayer and encouragement while mentoring potential leaders
- Meet once per month with other church ministerial staff
- Attend Ministry & Counsel Meetings each month
- Attend churchwide business meetings
- Prepare and present a Ministry Activity Report each month to Ministry & Counsel