

DEEP CREEK FRIENDS MEETING
DIRECTOR OF STUDENT MINISTRIES JOB DESCRIPTION

Overview

This is a part-time (15–20 hours per week) Director of Student Ministries (“Director”) position. The Director reports to the Christian Education Committee. The Director is responsible for providing spiritual leadership, mentorship, and support to the school-aged children (K–12) of Deep Creek Friends Meeting. This position will involve fostering a welcoming environment for young people to grow in their Christian faith and to become committed followers of Jesus Christ who participate in worship, fellowship, and discipleship.

Application Instructions

To apply for the position of a part–time Director of Student Ministries position at Deep Creek Friends Meeting, submit the following:

- 1) A current resume that includes your qualifications and work history;
- 2) A list of three non-family references to speak to your character and work performance;
- 3) A typed statement detailing:
 - a. Your relationship with Jesus Christ;
 - b. Your desire to minister to kindergarten through twelfth student; *and*
 - c. Any other information you deem relevant and want to share.

These materials should be submitted via email to jcbrendle0812@email.campbell.edu AND randrmoran@gmail.com. Once materials have been reviewed, you should expect an email response indicating receipt of your materials. If eligible for an interview(s), you should expect a phone call. Appropriate steps will then be taken to schedule a time and place for the interview(s).

Compensation and Benefits

This is a salaried position. Salary will be **\$28,000.00** per year. Additionally, the Director will be provided housing by Deep Creek Friends Meeting, in our student ministries parsonage. The Director will receive 20 hours of vacation time/personal time per year (equivalent to one week per year), which is nontransferable from year to year. Additionally, the Director will have off any days the church is closed for approved holidays or inclement weather. The Director will have opportunities each year to attend Christian conferences/retreats which are to be paid for by Deep Creek Friends Meeting in accordance with the approved annual budget.

Minimum Qualifications

- An active and growing relationship with Jesus Christ
- The ability to articulate clearly the Christian faith
- A call to ministering to students

- The ability to establish and maintain an effective working relationship with other staff and the Christian Education Committee
- A high school diploma or equivalent
- Experience working with youth and children
- 21 years of age
- Must have a valid driver's license in the state of North Carolina
- Must pass a background check

Preferred Qualifications

- An educational background in ministry
- Experience in youth ministry, children's ministry, and/or Christian education
- Experience in planning and executing events and programs
- Experience in public speaking

Basic Responsibilities

- Student Ministry
 - Lead and coordinate weekly meetings for two age groups:
 - Kindergarten through sixth grade
 - Sixth through twelfth grade
 - Develop Bible-based lessons and activities that nurture spiritual growth
 - Provide mentorship to students
 - Provide support for students and their families
 - Encourage student participation in church services, ministries, and outreach
 - Plan and execute a Christmas program each year involving students
 - Plan and execute one student outing per quarter per age group
 - Plan and execute one student service project per quarter per age group
 - Attend Christian Education Committee meetings (one per month)
 - Timely submit articles and relevant activities for publication in the church newsletter
 - Contribute to the growth of the student ministry by maintaining relationship with current students and building connections with prospective students
- Missions and Outreach
 - Organize and/or participate in mission trips and service projects
 - Work with the Christian Education Committee to plan and execute Vacation Bible School
 - Support additional events sponsored by Christian Education Committee including but not limited Easter events and Trunk n' Treat
- Church Involvement and Collaboration
 - Attend Sunday School and Sunday Worship each week
 - Attend Wednesday Night Bible Study each week
 - Attend church-wide business meetings (one per month)

- Communicate regularly with the congregation about student meetings, activities, events, and projects
- Support other church activities and events